



John G. Hudson, Superintendent

77 Courthouse Drive Winfield, West Virginia 25213 phone: (304) 586-0500 fax: (304) 586-0553  
www.putnamschools.com

PUTNAM COUNTY SCHOOLS  
*Achieving Excellence*

**RESIDENT REQUEST TO ATTEND ADJACENT COUNTY SCHOOL**

I hereby request that my child be approved for transfer from Putnam County Schools to an adjacent county school as shown below:

**STUDENT INFORMATION**

Student's name \_\_\_\_\_

Address: \_\_\_\_\_

Parent's name(s) \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

School attended last year \_\_\_\_\_

School you wish to attend \_\_\_\_\_

County \_\_\_\_\_ Start Date \_\_\_\_\_ Grade \_\_\_\_\_

Parent's signature \_\_\_\_\_ Date \_\_\_\_\_

(Mail or fax form to Superintendent, Putnam County Schools, 77 Courthouse Drive, Winfield WV 25213) Fax 586-0553

**For Office Use Only**

The student whose name appears above is approved for transfer according to WVC 18-5-16a to \_\_\_\_\_ School in \_\_\_\_\_ County, contingent upon approval of said county board of education.

Superintendent \_\_\_\_\_  
Putnam County Schools

**Putnam County Board of Education**

Dr. Craig Spicer, President

William Legg, Vice President

G. Robert Cunningham

Bruce Knell

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