

**PUTNAM COUNTY SCHOOLS
APPLICATION FOR PROFESSIONAL VACANCY
(You must complete one of these forms for each position for which you are applying.)**

Name: _____ **Telephone Number** _____
Address: _____ **Social Security Number** _____
_____ **Position/Location Applying For:** _____

Certification: List only endorsement(s) on your valid Professional Certificate that are applicable to the position.

Endorsement/Grade Level _____

Highest Degree in Relevant Field _____ **Major** _____

All Applicants : Undergraduate GPA _____ Graduate GPA _____

Hold National Board for Professional Teaching Standards Certification Yes ___ Area _____ No ___

Current Status: Putnam Co. Full-time _____ Putnam Co. Substitute _____ New Applicant _____
School/Position _____

Seniority Date with Putnam Co. (See Professional Seniority/Licensure Report) _____

Years of Substitute Seniority with Putnam Co. (Must have at least 133 days/school year) _____

Experience in Required Certification Area: **Subject /Grade Level** _____ **No. of Years** _____
Administrative _____ **No. of Years** _____
Other _____ **No. of Years** _____

List specialized training you have had that is directly related to the performance of the job. It is very important to be specific and list as many relevant training sessions as possible.

Experienced Applicant: Satisfactory ratings on previous evaluations Yes ___ No ___

Have you ever been on an improvement plan? Yes ___ No ___

I have submitted a job vacancy application for each of the following positions and wish to be considered for these positions in the following order of preference (**This list MUST be the SAME on all bids submitted at the same time.**):

- | | | |
|----------|----------|----------|
| 1. _____ | 4. _____ | 7. _____ |
| 2. _____ | 5. _____ | 8. _____ |
| 3. _____ | 6. _____ | 9. _____ |

Use the back of this application to rank additional positions, if necessary.

List presentations that you have conducted and educational leadership roles that you have held . Use the back of this form if necessary.

I verify that the information submitted on this form is true and accurate to the best of my knowledge.

Applicant's Signature

Date

Submit to: Putnam County Schools
77 Courthouse Drive
Winfield, WV 25213
Fax (304) 586-0519